

EDUCATION

Meredith College, Raleigh N.C. Class of 2019

Bachelor of Arts, English; Bachelor of Arts, Mass Communication **Honors Program**

Minors: Professional Writing and Media Presentation; French

SKILLS

JOURNALISM: 6 years' experience News writing, editing
Interviewing
English Grammar, Associated Press style

LANGUAGE: intermediate French, listening, speaking,
reading, writing, translation
Modern Language Association style

MAC AND PC: Adobe Premiere Pro, Adobe InDesign, Adobe
Photoshop, Adobe Illustrator

FIRST AID: Red Cross Certified Lifeguard/CPR

COMMUNICATIONS: Interorganizational communication
Planning publications and performances

WRITING: *News*: have 6 years of experience writing for scholastic
newspapers taken: Writing for the Media, Media law,
Intro to Journalism, Professional Writing
Public Relations: taken Intro to PR
Creative: poetry, short stories taken: Playwriting

PHOTOGRAPHY: Black and white darkroom; DSLR

LEADERSHIP and WORK EXPERIENCE

- Editor-in-Chief** (May 2018- present) **The Meredith Herald**, Raleigh, N.C.
»Lead weekly meetings
- Co-Editor-in-Chief** (2017-May 2018) »Assign and edit stories
»Advise staff writers, oversee section editors
- Associate Editor** (2016-2017) »Layout the paper using Adobe InDesign
»Manage logistics, negotiate with student office officials and printing company
- Head of Photography** (2015- present) »Recruit writers, editors, photographers
»Created system to store photos in-house
- Staff Writer** (2015- present) »head off distribution, advertising
»Compose print and online articles for a readership of approximately 1500
- Social Media Coordinator** (2016-2017) »Manage Instagram account @meredith_herald
- Summer Media Director** (Summer 2018) **Rockfish Camp and Retreat Center**, Parkton, N.C.
»Created weekly videos for the camp on Adobe Premiere Pro
»Created promotional videos (most successful video received over 14, 500 views)
»Filmed and photographed all camp activities
»Posted regularly on social media
»Collected photos for record keeping and future promotional materials
- Stage Manager** (Fall 2018) **White Iris Light Opera's** production of **Patience**, Raleigh, N.C.
»Run rehearsals and manage actors
»Work on set design and props
»Run lighting and sound design
»Call the show during performances
- Resident Assistant** (2016-2017) **Meredith College Residence Life**, Raleigh, N.C.
»Conducted duty rounds, check for student safety
»Enforced residential rules, responsible for building community
»Organized events and programs

Sarah E. Kiser

Participant (Feb. 2018) **Media Production Boot Camp**, Meredith College Mass Communication Dept. and 7 Communications
»Received instructions on all technology in the mobile studio and the basics of production industry
»Practiced using production camera, Digipower 55, red cameras, and lighting equipment

Assistant Stage Manager (Fall 2017) **Meredith College Theatre's** production of **Decision Height**, Raleigh, N.C.
»Operated the sound board on show nights and tech rehearsals
»Had charge of call times, calling actors, equipment
»Organized, props, actors, sets
»Kept lists of mistaken line for actors, cue lines, memorized the script

CLUBS and ORGANIZATIONS

- » Vice President (March 2018- present) Alpha Iota Rho chapter of Sigma Tau Delta, International English Honor Society
- »Participant (2017-present) Colton English Club
- »Member (2015-2018) Cru at North Carolina State University
- »Member (2004-present) Clayton First Baptist Church
- »Member (Feb. 2018- present) Lambda Pi Eta, National Communication Association's collegiate honor society for comm. students
- »Member (2016-present) Alpha Lambda Delta, the national Honor Society for first year college students

AWARDS AND HONORS

- »Thomas Meredith Baptist Heritage Scholarship recipient (2015-present)
- »Meredith College Honors Program Scholarship recipient (2015-present)
- »Meredith College Merit Scholarship recipient (2015-present)
- »Clayton High School Alumni Association Scholarship recipient (2015)

VOLUNTEERING EXPERIENCE

- »Brunswick, Georgia Mission Trip, participant, First Baptist Church of Clayton, July 2014
- »Walterboro, South Carolina mission trip, participant, First Baptist Church of Clayton, June 2015
- »Clayton High School Players Technical Crew 2011-2015
- »Classroom Volunteer at First Baptist Church of Clayton Child Development Center, 2009-2015
- »Charleston Mission Trip, participant, First Baptist Church of Clayton, June 2013
- »Kentucky Mission Trip, participant, First Baptist Church of Clayton, July 2012
- »Philadelphia Mission Trip, participant, First Baptist Church of Clayton, June 2011
- »Atlanta Mission Trip, participant, First Baptist Church of Clayton, July 2010
- »Brooklyn Mission Trip, participant, First Baptist Church of Clayton, July 2009